



CLOSING AND DELAY POLICY

(as of September, 2016)

FEN Staff, please refer to your personnel handbook for closing and delay instructions

Snow days and Emergency Closings are announced on the television and radio along with other school closings. The name used is Family Enrichment Network - Head Start. Please look into your individual school district's text alert system. Visit WBNG, Time Warner Cable, Fox 40, or WBGH for more information. Call FEN's Main Site at (607)723-8313 for more information.

PLEASE FOLLOW YOUR SPECIFIC SITE FOR DELAY AND CLOSING INFORMATION.

GENERAL INFORMATION:

ONE HOUR DELAY

No Changes: All Sites Follow Normal Operating Hours. Transportation start times will be their regular times!
Please remember that road conditions may cause slight changes.

TWO HOUR DELAY

All Half-Day Morning Sessions Cancelled
All Half-Day Afternoon Sessions Remain Unchanged: Follow Normal Operating Hours
Pickups for full-day Head Start will begin at 9:00 a.m. Class begins at 10:00 a.m.
Pickups for full-day Early Head Start 9:30 a.m. Class begins at 10:30 a.m.

EARLY DISMISSAL

In case of early dismissal there will not be an afternoon session. Morning session will proceed as usual. When an early dismissal is called and your child is in full day class, FEN staff will call each child's family to let them know what time the children will be leaving.

If you decide to bring your child to the site yourself or keep your child home on morning delay days, please make sure you contact transportation at 723-8313 ext. 868 or 864 so that the bus does not stop at your house.

BROOME COUNTY

CARLISLE SITE

Binghamton City School District
150 Moeller St. Binghamton, NY 13904
Main Number: (607)238-7119

Normal Hours of Operation:

Early Head Start: 8:30am-3:30pm

If two of the following Broome County School Districts close: Binghamton, Johnson City, or Susquehanna Valley, Head Start and Early Head Start at all Broome Centers are Closed. If only one of these Districts close, ALL Broome Head Start and Early Head Start sites remain open.

CHERRY STREET SITE

Johnson City School District
24 Cherry St. Johnson City, NY 13790
Main Number: (607)723-8313

Normal Hours of Operation:

Early Head Start: 8:30am-3:30pm

Full Day Head Start: 8:00am-3:00pm

Half Day Morning Session: 8:00am-11:30am

Half Day Afternoon Session: 12:30pm-4:00pm

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CFJ SITE

Union Endicott School District
715 Paden St. Endicott, NY 13760
Main Number: (607)760-1713

Normal Hours of Operation:

Half Day Morning Session: 8:00am-11:30am

Half Day Afternoon Session: 12:30pm-4:00pm

Follow Union Endicott School District for delay and closing information.

HORACE MANN SITE

Binghamton City School District
30 College St. Binghamton, NY 13905
Main Number: (607)762-6026

Normal Hours of Operation:

Half Day Morning Session: 8:00am-11:30am

Half Day Afternoon Session: 12:30pm-4:00pm

Follow Binghamton City School District for delay and closing information.

SARATOGA SITE

Binghamton City School District
35 Felters Rd. Bldg.16 Binghamton, NY 13903
Main Phone: (607) 237-0676

Normal Hours of Operation:

Early Head Start: 8:30am-3:30pm

Full Day Head Start: 8:00am-3:00pm

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WOODROW WILSON SITE

Binghamton City School District
287 Prospect St. Binghamton, NY 13905
Main Phone: (607)797-2110

Normal Hours of Operation:

Full-Day: 8:00am-3:00pm

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CHENANGO COUNTY

NORWICH SITE

Norwich City School District
DCMO BOCES 6678 County Rd. Norwich, NY 13815
Main Phone: (607)373-3477

Normal Hours of Operation:

Half-Day Morning Session: 8:00am-11:30am

Half-Day Afternoon Session: 12:30pm-4:00pm

Follow Norwich City School District for delay and closing information.

TIOGA COUNTY

NEWARK VALLEY SITE

Newark Valley Central School District
117 Whig St. Newark Valley, NY 13811
Main Phone: (607)354-3102

Normal Hours of Operation:

Full-Day: 9:00 a.m. to 3:30 pm

Follow Newark Valley Central School District for delay and closing information.

OWEGO SITE

1277 Taylor Rd. Owego, NY 13815
Main Phone: (607)687-6722

Normal Hours of Operation:

Early Head Start: 8:30am-3:30pm

Full Day Head Start: 8:30am-3:30pm

Half Day Morning Session: 8:30am-12:00am

Half Day Afternoon Session: 12:30pm-4:00pm

Follow Owego/Apalachin Central School District for delay and closing information.

WAVERLY SITE

12 Cooper St. Waverly, NY 14892
Main Phone: (607)249-6302

Normal Hours of Operation:

Half-Day Morning Session: 8:00am to 11:30am

Half-Day Afternoon Session: 12:30pm to 4:00pm

Follow Waverly Central School District for delay and closing information.

Make-Up Day Policy

Information will be provided to parents and/or guardians regarding make up days if weather significantly impacts the program year. The make-up policy goes into effect should we exceed four snow days.

Emergency Closings

In case of emergency situations, a plan is in place to ensure the safety of all children and adults. All potentially dangerous events are addressed; including, but not limited to: fire, bomb threats, power outages, building damage, etc.

Emergency closings are announced on the radio and television with other school closings. The name used is Family Enrichment Network – Head Start. We encourage you to sign up for your sites school district's text and/or e-mail alerts through a reliable news station to receive closing information in cases of inclement weather.